



Institut Pengajian Siswazah / Institute of Graduate Studies
RAYUAN MELANJUTKAN TEMPOH PENGAJIAN
APPEAL FOR EXTENSION OF STUDY

- Borang permohonan ini perlu dihantar kepada pihak IPS **selewat-lewatnya tiga (3) bulan** sebelum semester terakhir berakhir (*mohon rujuk Takwim Akademik IPS*).
- Pelajar juga perlu melampirkan draf tesis/disertasi/kertas projek bersama borang permohonan (jika berkaitan).
- *This form must be submitted to IGS at least three (3) month before the final semester ends (please refer to IGS Academic Calendar).*
- *Please attach draft of thesis/dissertation/project paper (if applicable).*

Bahagian I / Section I : MAKLUMAT PELAJAR / STUDENT'S DETAILS

Nama / Name	
No. Matrik / Matric No.	
Bidang / Field of Study	
Fakulti / Faculty	
Mod Pengajian/ Mode of Study	
Semester/ Semester	
Adakah anda pernah membuat permohonan melanjutkan tempoh pengajian sebelum ini? <i>Have you previously apply for extension of study?</i>	Ya / Yes <input type="checkbox"/> Tidak / No <input type="checkbox"/>
Jika 'YA', sila nyatakan bila permohonan dilakukan. <i>If 'YES', please state the application was made</i>	_____
Justifikasi rayuan (sila lampirkan dokumen sokongan jika ruangan tidak mencukupi). <i>Justification for appeal (please attach supporting document if space is limited).</i>	_____
Jumlah penambahan semester yang ingin dimohon. <i>Number of semesters applied for extension</i>	1 semester/1 Semester <input type="checkbox"/> 2 semester/2 Semesters <input type="checkbox"/>
_____ Tandatangan Pelajar / Student's Signature	_____ Tarikh / Date

Bahagian II / Section II : KEGUNAAN PUSAT ANTARABANGSA DAN MOBILITI / INTERNATIONAL & MOBILITY CENTRE (IMC) OFFICE USE (untuk pelajar antarabangsa sahaja/For international student's only)**
(UNTUK DIISI OLEH PENGARAH / TIMBALAN PENGARAH SAHAJA/TO BE FILLED BY THE DIRECTOR / DEPUTY DIRECTOR ONLY)

Ulasan IMC / IMC's Review	<hr/> <hr/> <hr/>
<hr/> Tandatangan & cap / Signature & Stamp	<hr/> Tarikh / Date

Bahagian III / Section III : PENGESAHAN PENYELIA DAN FAKULTI / SUPERVISOR AND FACULTY ENDORSEMENT

<p>1. PENYELIA/ SUPERVISOR</p> <p>Nama Penyelia/Supervisor's Name:</p> <p>.....</p> <p>Peratusan tesis telah siap/Percentage of completed thesis:</p> <p><input type="checkbox"/></p> <p>Sokongan/Supported:</p> <p><input type="checkbox"/> Ya/Yes</p> <p><input type="checkbox"/> Tidak/No</p> <p>Ulasan Penyelia/Supervisor's Review:</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>Tandatangan & Cap / Signature & Stamp</p> <p>.....</p> <p>Tarikh/ Date</p>	<p>2. FAKULTI/ FACULTY</p> <p>Sokongan Dekan/Timbalan Dekan Fakulti: <i>Recommendation of Dean/Deputy Dean:</i></p> <p><input type="checkbox"/> Diluluskan/ Approved</p> <p><input type="checkbox"/> Tidak Diluluskan / Not Approved</p> <p>Ulasan Fakulti /Faculty Review:</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>Tandatangan & Cap / Signature & Stamp</p> <p>.....</p> <p>Tarikh/ Date</p>
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Bahagian IV / Section IV : KEGUNAAN IPS / IGS USE

Ulasan/Comment :	<hr/> <hr/>
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Tandatangan & Cap / Signature & Stamp

Tarikh / Date

Perhatian : Permohonan yang lengkap sahaja yang akan diproses dan dibawa masuk ke Mesyuarat Jawatankuasa Pengajian Siswazah (JPS). Kelulusan hanya akan diperolehi dalam tempoh tiga (3) hari bekerja setelah Mesyuarat JPS dijalankan.

Note : Only completed document will be processed and brought to Graduate Studies Committee Meeting. Approval can be obtained within three (3) working days after the meeting.